

Poly Rove DECT Solution

Self Install Instructions



CONFIRM THE E911 ADDRESS INFORMATION

To confirm the E911 address information for the location of your equipment

1. Go to www.coxbusiness.com
2. Click on Sign in MyAccount
3. Enter your MyAccount login credentials
4. Click Manage E911 Information
5. Follow the prompts

IMPORTANT: The E911 address information must be updated whenever the phone is moved to a new location. Affix the E911 decal (included) so users can view this information.



ALSO INSTALLING COX BUSINESS DATA SERVICE?

If so, do that installation first. Once that's completed, you can continue with this phone installation.



GETTING STARTED

Verify that all the equipment you ordered is in the box. Depending on your order, some of this equipment may not be applicable to you. Regardless, it must be installed in the following order:



A Base Station

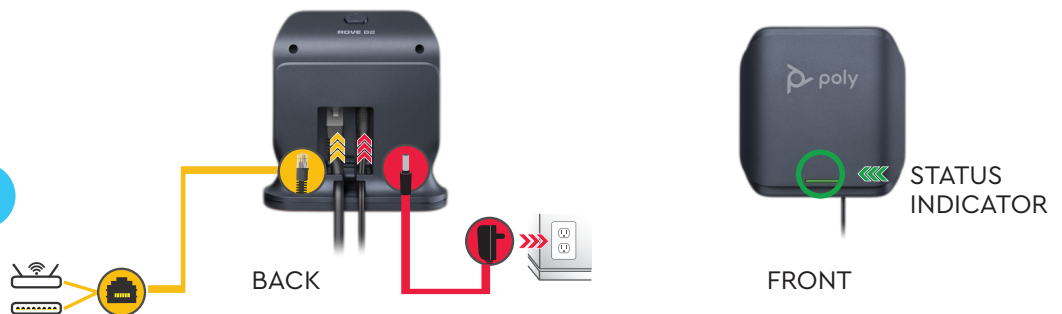


B Handset



C Repeater

STEP 1: Base Station **A**



1 **CONNECT THE ETHERNET CORD:** Plug one end of the Ethernet cable into the LAN port on the base station. Then plug the other end of the cable to your internet modem, router, or switch (Hub).

2 **CONNECT THE POWER CORD:** If you're using Power over Ethernet (PoE) from a LAN switch, the base station should now be powered on. Otherwise, plug the power cord into the base station, and into the wall outlet.

3 **WAIT FOR THE STATUS INDICATOR:** Once connected to power and internet, the base station will begin the auto-configuration process. The Base station's LED status indicator will turn solid green when complete. This could take 3 minutes or longer.

Instructions continue on the other side



STEP 2: Handset **B**



HANDSET BASE



END CALL
(Hold to power
on/off phone)

HANDSET

4 CONNECT THE POWER CORD: Plug the power cord from the handset base into a working wall outlet.

5 POWER ON THE HANDSET: Confirm the battery is in the handset. Press and hold the End Call button until the handset powers on. Once powered up, you should see a green icon next to your phone number to indicate the phone is connected. Place the phone in the handset base. The phone should indicate "Charger connected" to verify the phone is charging.

6 IDENTIFY HANDSET INDEX NUMBER: In the top right corner of the handset screen, find the handset number located to the left of the battery indicator. You'll need this handset index number to make changes to the handset phone number configuration online in MyAccount

7 COMPLETE YOUR DEVICE SETUP IN MY ACCOUNT: To finish setting up your handset configuration go to: www.coxbusiness.com/myaccount and login with your username and password

STEP 3: Repeater **C** (OPTIONAL)



STATUS
INDICATOR



FRONT

8 CONNECT THE POWER CORD: Plug the power cord into the repeater and wall outlet. After 5-15 seconds the Status Indicator light will be solid green signifying it is connected to the base station.

? QUESTIONS ABOUT YOUR INSTALLATION?

For quick references and user guides, go to www.coxbusiness.com/starthere and select your phone make and model. For more support, you can live chat on www.coxbusiness.com/chat, text 36009, or call 844-208-3743.



CHAT: www.coxbusiness.com/chat



TEXT: 36009



CALL: 844-208-3743