Self Installation Polycom C60 IP Conference Phone

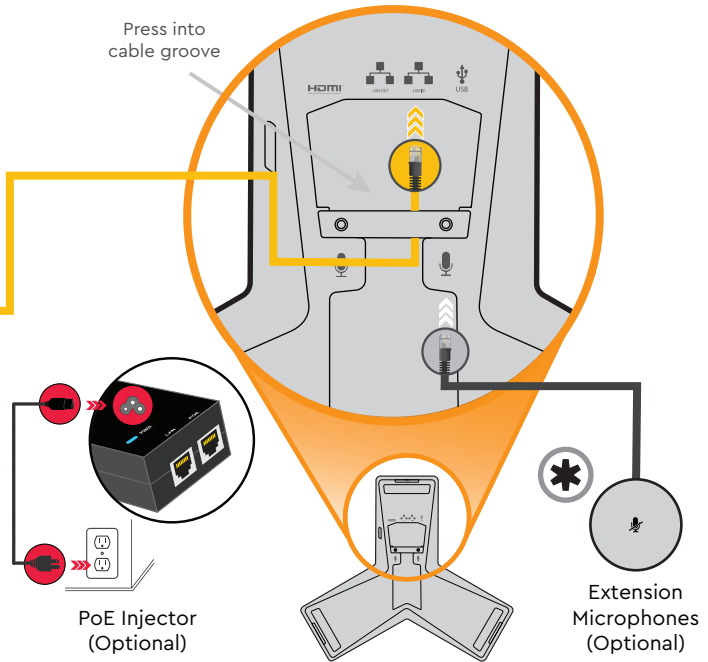**1** Confirm the **E911 ADDRESS INFORMATION** for the location of your IP Centrex equipment:

1. Go to **www.coxbusiness.com**
2. Click on **Sign in MyAccount**
3. Enter your MyAccount login credentials
4. Click **Manage E911 Information**
5. Follow the prompts

⚠ **IMPORTANT:** The E911 address information **must be updated** whenever the phone is moved to a new location. **Affix the E911 decal** (included) so users can view this information.

2 Connect the **ETHERNET CABLE** to an active port on your **firewall/router** or **LAN Switch**. Connect the other end to the LAN port on the back of the phone.

Press into cable groove

3 **WAIT!** The line keys will light up when the phone is active and ready for use. This may take up to 3 MINUTES.

PoE Injector (Optional)

Extension Microphones (Optional)

‡ OPTIONAL POE (POWER OVER ETHERNET) INJECTOR KIT
A PoE Injector kit may have been included if your LAN switch does not provide Power over Ethernet (PoE). Refer to the instructions included in that kit to connect power.

✱ OPTIONAL EXTENSION MICROPHONES
Connect the free end of the optional extension microphone cable to one of the microphone connectors on the phone.

The following figure shows the optional extension microphones connected to the microphone connectors on the phone.

? QUESTIONS ABOUT YOUR INSTALLATION?
For quick references and user guides, go to www.coxbusiness.com/starthere and select your phone make and model. For more support, you can live chat on www.coxbusiness.com/chat, text 36009, or call 844-208-3743.

🖥 **CHAT: Coxbusiness.com/chat**   💬 **TEXT: 36009**   📞 **CALL: 844-208-3743**

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